



# APPLICATION FOR EMPLOYMENT

Position applied for: \_\_\_\_\_

Full Time  Part time  Casual

Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

City, Province \_\_\_\_\_

Postal Code \_\_\_\_\_

Email address \_\_\_\_\_

Shift(s) applying for (please circle all that you are applying for: Day  Evening  Night

Are you available for weekends? Yes  No

## Educational History

| Name & Location | Date Completed | Degree/Diploma/Certification |
|-----------------|----------------|------------------------------|
|                 |                |                              |
|                 |                |                              |
|                 |                |                              |

If you did not complete high school, do you have a high school equivalency diploma? Yes  No

## Experience

|                          | Dates            | Department & Type of Work | Duties |
|--------------------------|------------------|---------------------------|--------|
| Employer:<br><br>Salary: | From:<br><br>To: |                           |        |
| Employer:<br><br>Salary: | From:<br><br>To: |                           |        |
| Employer:<br><br>Salary: | From:<br><br>To: |                           |        |

Use this space for any additional information you think would help us evaluate your application, including training, workshops or specialized skills:

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| License, certificate or other authorization to practice a trade or profession. |                |                              |
|--|----------------|------------------------------|
| Type   | License Number | Granted by (licensing board) |
|  |                |                              |
|  |                |                              |

| References   |               |       |              |
|--|---------------|-------|--------------|
| List names, addresses and relationship of 3 persons not related to you who know your qualifications. |               |       |              |
| Name   | Email Address | Phone | Relationship |
|  |               |       |              |
|  |               |       |              |
|  |               |       |              |
|  |               |       |              |

**ADDITIONAL INFORMATION:**

Are you legally eligible for employment in Canada? Yes  No

Have you ever been convicted for any violation of law, excluding moving traffic violations? Yes  No

If YES, please provide a description of the offense:

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| <b>CERTIFICATION</b> – Each Application Requires Current Date and Original Signature   |            |
|--|------------|
| <p><i>I hereby certify that all entries and attachments are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part of any employment in the service of Luther Home. I understand that all information on this application is subject to verification and I consent to criminal history background checks. I also consent that you may contact references, former employers and educational institutions listed regarding this application. I further authorize Luther Home to rely upon and use, as it sees fit, any information received from such contacts. Information contained on this application may be disseminated to other agencies, facilities, nongovernmental organizations or systems on a need-to-know basis for good cause shown as determined by Luther Home.</i></p> |            |
| Date:  | Signature: |

Forward completed form to: **Shelley and Catherine**

Fax: (204) 338-4643

Email: [sisaac@lutherhome.mb.ca](mailto:sisaac@lutherhome.mb.ca), [chermosisima@lutherhome.mb.ca](mailto:chermosisima@lutherhome.mb.ca)