



## **Resident Family Council Terms of Reference Reviewed January 2018**

### **Goals**

The Resident/ Family Council provide an opportunity for the Residents/Families to make recommendations to the Administrator/Board on behalf of the Residents.

### **Mandate**

- Review the Resident Rights and Responsibilities annually.
- To be advocates for all Residents of Luther Home.
- Accountability - The Resident Family Council is directly responsible to the Residents.
- Minutes from each meeting will be posted in a prominent location that is easily accessible and minutes shall be in Aerial font size 14 or larger.

### **Reporting Relationship**

- Minutes will be given to the Board of Luther Home.

### **Membership**

- Open to all Residents and Families of Luther Home.
- Membership will include the Administrator, Recreation Director, Director of Resident Care, Director of Support Services, Director of Spiritual Care and the Social Worker.
- Four elected Residents will serve on the Executive Board.
- A Board Member or delegate from the Board.

### **Terms of Office**

- Two year term with the opportunity for re-election.
- Elections will be held every two years in the month of June.
- The Resident with the most votes will become the Chairperson of the Resident Council.

### **Meetings**

- At least nine (9) meetings per year.

- Minutes will be the responsibility of the Recreation Director.

**Quorum**

- Simple Majority